

## THE MINUTES OF THE PUBLIC RECREATION COMMISSION

April 15, 2008

The regular meeting of the Public Recreation Commission was held on April 15, 2008 at 4:00pm at the Main Office Boardroom with the following members present: Messrs. Fultz, Smith, and Moeddel, with Rev. Smith presiding. Staff in attendance: Mmes. Simmons, Shannon, Cohen and Cox, and Messrs. Merrifield, Koopman, Bigham, Thomas, Celsor, and Carlisle.

### MINUTES

Mr. Moeddel moved, seconded by Mr. Fultz, to approve the minutes of the April 1, 2008 Public Recreation Commission meeting as submitted.

Motion passed.

### DIRECTOR'S REPORT

- Dr. Merrifield reported that The City has engaged the design firm of LPK to help design the City's "brand." The expectation is that the brand will encourage potential businesses to take a "second look" at the city of Cincinnati. This should not affect the CRC logo although we may want to include the City branding with our logo. Dr. Merrifield passed out some information on this initiative.
- At their meeting on April 8<sup>th</sup>, the Foundation Board accepted their newly revised by-laws. Dr. Merrifield provided Commissioners copies of the Amendment to the Articles of Incorporation, the original Articles of Incorporation, and revised Code of Regulations.

Members of the Foundation Board will be at the May 2<sup>nd</sup>, 2008 Commission Meeting to discuss the changes. Brenda LeMaster is now the President of the Foundation.

Mr. Todd Ward, Foundation Member, was present and advised Commissioners that in discussions with community leaders they (community leaders) were hesitant to become involved with the Foundation because they viewed the Foundation as being the same as a government entity. Legal council advised the Foundation to have Commission pass these new by-laws.

The mission will stay the same. Rev. Smith inquired if the Commission would need to vote that the Foundation become independent. Mr. Ward responded yes. Foundation representatives will be at the May 2<sup>nd</sup> meeting to answer any questions Commissioners may have.

- Dr. Merrifield provided Commissioners with a copy of a letter from Mr. William Bailey of Price Hill suggesting that a feasibility study be done on the possibility of obtaining the Quebec Heights School on Ross Avenue and moving the Price Hill Recreation Center into this facility. The Police Department could then use the building at 959 Hawthorne Avenue to accommodate additional needs of the District Three police officers.

Dr. Merrifield advised that we have not entered into discussions about this feasibility study at this point. We will look into it and bring our findings back to the Commission.

- The Kroger Company has informed us that they are going to continue to support our Family Fun Pool Days. Kroger is providing \$30,000.00 with an additional \$2,000.00 to replace old supplies.

Rev. Smith asked if CRC was going to be involved with the curfew again this year. Mr. Thomas advised that we have not been approached on this subject. We haven't been involved with the curfew in the past few years. If approached we will enter into discussions.

- Dr. Merrifield advised that fundraising for the Miracle Field is continuing. The site of the Miracle Field may possibly be moved to the Dunham Recreation Complex. The Dunham Recreation Complex is an easier facility to accommodate people with special needs.

Mr. Moeddel questioned program changes that were made at Oskamp to accommodate the renovations to the fields. Mr. Koopman advised that no programs had been changed at this point.

## NEW BUSINESS

### Bessie Steele Proceeds Funds

Bessie Steele was the daughter of Otto Armleder and included in her trust that any left over proceeds from her Will would be distributed to organizations that received Trust proceeds from her father's Will. Since CRC received one

third of her father's Will allocated for Memorials, CRC is entitled to \$2,086,000 (as of 2/8/08) to use to maintain her father's five projects.

Mr. Moeddel moved, seconded by Mr. Fultz, to accept the funds from the Bessie Steele Trust.

Motion passed.

#### Second Amendment to Agreement with CassCan Enterprises, Inc.

Cassandra Robinson is having trouble getting sponsorships for the Fathers of Jazz Concert. She would like to do only one concert and withdraw from the other concert.

The major points of the Second Amendment to Agreement are:

- The Contractor will produce one (1) Procter and Gamble Concert annually.
- The Commission will reimburse the Contractor for the actual cost of the Talent up to but not to exceed Eighteen Thousand Dollars (\$18,000.00) annually. The funds will be from the Entertainment Component of the proceeds of the Procter and Gamble Trust Fund.

When the contract ends we will do another Request For Proposal on these concerts.

Mr. Moeddel moved, seconded by Mr. Fultz, to authorize the Second Amendment to Agreement with CassCan Enterprises, Inc., for Event Production and Management Services.

Motion passed.

#### Transfer of Property at 1720 Main Street

Mr. Fultz moved, seconded by Mr. Moeddel, to approve the transfer of property at 1720 Main Street. The property will be sold to the adjoining property owner at 1722 Main Street.

Motion passed.

#### Transfer of Property at 112 West Fifteenth Street

CRC property located at 112 West Fifteenth Street is to be transferred to the Department of Economic Development in agreement with 3CDC. Mr. Moeddel asked if we had received community approval of this transfer. Mr. Koopman replied that it had not been taken before the community council. Mr.

Moeddel questioned if CRC had a policy stating that community approval is required. This item has been tabled until it can be determined if there is a policy requiring community approval on property transfers.

#### Field Trips

Mr. Fultz moved, seconded by Mr. Moeddel, to approve the Field Trip Requests as submitted.

Motion passed.

#### Agreement with Brew Ha Ha Cincinnati, LLC for Event Production and Management Services

The agreement with Brew Ha Ha Cincinnati, LLC for Event Production and Management Services is to produce a Procter and Gamble Concert on August 22 and 23, 2008.

The major points of the Agreement are:

- The Contractor shall plan, develop, produce, manage and coordinate the Procter and Gamble Concert.
- The Contractor shall be responsible for raising all the funds necessary to cover all expenses for the Concert, except for the actual cost of the talent.
- The Commission will reimburse the Contractor for the actual cost of the Talent up to but not to exceed Five Thousand Dollars (\$5,000.00). The funds will be from the Entertainment Component of the proceeds of the Procter and Gamble Trust Fund.
- The Contractor will be responsible for all aspects of producing the Concert, including publicity, permits, crowd control devices, etc.
- The Recreation Department will provide the Kroger Promenade, Procter and Gamble Pavilion and Great Lawn as the site for the Concert.
- The Recreation Department will provide normal maintenance. Other maintenance costs over and above normal maintenance shall be paid for by the Contractor.
- The Recreation Department will provide the Contractor fifty (50) parking spaces for use by Concert staff, vendors and Contractor's associates.
- The Recreation Department will provide the Contractor the use of existing sound and lighting equipment at the Procter and Gamble Pavilion and one (1) audio employee to run such equipment. Additional equipment and staff shall be paid for by the Contractor.
- The Recreation Department will retain the rights to designate the date and time of the Concert as well as approval of the performers and entertainers.

Mr. Moeddel moved, seconded by Mr. Fultz, to approve the agreement with

Brew Ha Ha Cincinnati, LLC for Event Production and Management Services.

Motion passed.

COMMISSION MEETING

The next meeting of the Public Recreation Commission will be held on Friday, May 2, 2008 at 9:00am in the Main Office Boardroom.

Meeting Adjourned.

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Kazava Smith, President

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Norman C. Merrifield, Ed. D., Director

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